

Minutes of the Worth Matravers Parish Council Meeting held in Harmans Cross Village Hall on Tuesday 7th June, 2011 at 7.30pm

PRESENT Chairman Mrs J. Meates, Cllrs Burden, R.Sandham, R. Field, C.Newman, District Councillor Lovell

APOLOGIES FOR ABSENCE

185. Cllr Larthe

INTRODUCTION AND WELCOME TO PARISH CLERK

186. The Chairman introduced Mr Roger Khanna as the new Parish Clerk and welcomed him to the Parish Council. The retiring clerk was thanked for her work and presented with a farewell gift from the Parish.

DECLARATION OF INTEREST

187. None

PUBLIC DISCUSSION

There were 5 members of the public present.

The following points were raised;

188. A request that the litter and dog bin situated at HX cross roads is removed. It was reiterated that the land belonged to Dorset County Council and they had stipulated where the bins were to be placed for easy access to empty them. Parish Plan action point 10C stated that this was a requirement by residents and the Parish Council were obliged to fulfill this need.

189. Concern was raised again about the danger residents faced crossing Valley Road, HX to post mail. The volume of traffic is a great hindrance to pedestrians and a controlled crossing point was requested.
Action: Clerk to contact DCC Highways Department to ask if a feasibility study and traffic count had been undertaken, to ascertain if improvements could be installed, following a previous request from the PC.

190. Malicious dog fouling on properties in Harmans Cross was reported. This was noted by the Parish Council.

The Public meeting closed at 7.46pm

MINUTES OF THE LAST MEETING

191. The minutes of the Council meeting held on Tuesday 3rd May, 2011 had been circulated prior to the meeting. Cllr Burden proposed, seconded by Cllr Sandham and acceptance of the minutes was passed by all Councillors as a true record. The minutes were signed by the Chairman.

MATTERS ARISING

192. Councillor Vacancy

Mr Ian Bugler volunteered for the Councillor vacancy, proposed by the Chairman and seconded by Cllr Burden. The Chairman welcomed Mr Bugler and thanked him for volunteering.

193. Begbie Field Community Orchard

Cllr Newman stated that 35 trees have now been taken up with 15 still to be allocated. Cllr Newman raised the request of visitors to the area to sponsor a tree but it was agreed that trees would only be allocated to residents in WM in line with the wishes of the benefactor Miss Begbie. The purchase deadline for a tree will be end July. Holme Nursery is expecting a bulk purchase order in early August. The Parish Council will take up any surplus trees and new residents will be able to adopt when required. Cllr Newman contacted Mr & Mrs Lurie regarding the proposed wildlife pond project in Begbie Field, no objection was raised but they were concerned about health and safety issues and maintenance of the pond. Cllr Newman agreed to take responsibility for the project.

194. Worth Matravers Car Park Toilets

An email from PDC Public Convenience Development Panel inviting the Clerk and representative from The Parish Council to attend a meeting on 22nd June at WM car park toilets, was received by the Chairman. Following discussion it was agreed that the Chairman, Clerk and Cllr Burden would attend the meeting to discuss the state and maintenance of this village facility. **Action:** Clerk to inform PDC of representatives attending meeting.

Cllr Bugler stated that he had trimmed the hedge outside the car park, but a proper cut was needed to reshape. **Action:** Cllr Bugler to action in the Autumn.

Cllr Newman reported loss of stacked wood on the property backing onto the car park and requested whether trees could be planted to screen the adjacent property. This was discussed and agreed that it would be difficult to action.

The Clerk recorded that there were on average 5 vans/camper vans parked every weekend for the last 3 weeks and a large bell tent erected on the evening of 4th June. It was agreed to seek assistance from the PCSO service to address these issues and seek a return of the 'no waiting' cones to prevent obstruction at the pub. **Action:** Chairman to contact PACT. The Clerk to investigate the taking up of visitor permits for the car park to be taken up by letting agents for second home owners.

Following discussion for further provisions for camper vans it was agreed that the National Trust and PDC be approached to ascertain if land could be freed up in the summer months. **Action:** Clerk to contact Jonathan Kershaw NT & PDC.

195. Hamans Cross Litter Bin

Cllr Burden informed the meeting that the replacement litter bin liner will be delivered 8th June and will be installed.

CORRESPONDENCE

196. The Chairman circulated the 3rd Edition of the Good Councillors Guide to the Councillors.

197. The DAPTC Purbeck Area Committee Meeting on 25th May was attended by the Chairman and Clerk. The Clerk outlined the structure and issues raised at the meeting and would circulate the minutes to all Councillors. It was agreed that there are common problems in the Jurassic area regarding libraries, toilets and parking issues. The Chairman and Clerk agreed to be area representatives for the Parish. **Action:** Clerk to inform DAPTC. Minutes to be circulated.

198. The Clerk reported on the PDC Town & Parish Clerk's Meeting 18th May. The District Council briefed attendees on their new slimmer management structure, the Core Strategy Update and the effect of the new Localism Bill, as it affects neighbourhood planning and existing Parish and Local plans. Advice was given on enforcement issues on illegal camping sites and subjects such as Broadband upgrades, affordable housing and the Highway Vegetation Programme were discussed.

199. The Chairman reported that the Swanworth Liaison Meeting would be held on 4th July. The Chairman and Cllr Burden will attend.

200. The Chairman informed the Councillors that Swanage Library will officially open on 2nd July with a ribbon cutting ceremony at 10.30am. Events will continue throughout the day from 9.30am to 4pm.

HIGHWAY MATTERS

201. The Clerk reported on the Highway Vegetation Programme 2011/12. There will be a cutback in expenditure, therefore if the Parish Council wants to have any better cutting, they will have to pay for it themselves.

202. A request for a Location Map for Harmans Cross has been received. **Action:** Clerk to liaise with Harmans Cross Village Hall Residents Committee and Cllr Sandham regarding design of map.

203. Following concerns from other Parish Councils, discussion took place over the purchase of grit/ salt for icy and snow bound roads in the winter months. It was agreed that the PC would purchase a quantity.

of grit/salt which would be stored at Weston farm and spread by Cllr Field with his snow plough.
Action: Cllr Field to purchase in the summer months when prices are at their lowest.

PLANNING APPLICATIONS

- 203.** Planning Application 6/11/0198: Land to rear of Haycrafts Lane HX. Use of Land for (a maximum at any one time) 30 Caravan Pitches During the Period 1st April to 15th October Each Year and the Installation of Toilet, Washing Facilities and Office. The previous application was declared invalid due to a technicality, but has now been re-presented. The Parish Council’s response was read out by the Chairman. The Chairman noted that there were a number of objections and an equal number of endorsements for this planning application. The Parish Council had only received 3 copies of letters sent to PDC. **Action:** Chairman to include in Dubber report a request for the PC to be copied letters of objection/support sent to PDC for any future planning applications, to assist making comments on these applications.
- 204.** The Clerk explained the new system for on line details for planning applications to the Councillors. The Clerk will send the link to all Councillors prior to a PC meeting, discussing an application so that they could individually access all the deposited planning documents direct.
- 205.** TPO – Clonmel, Valley Road, HX. Reduce 4 Trees. Decision approved.

FINANCIAL MATTERS

- 206.** Payment of invoices received and checked in April, 2011

Mrs Hardy	Salary and Expenses May, 2011
Mr I Bugler	Grass cutting WM, May 2011
Garden Services	Grass cutting Churchyard, April 2011
Mrs Joyce Meates	Chairman’s Expenses 2010/11
DWG Smith	Grass cutting HX April, 2011
Burden Building Services	Playground Repairs
AR Harris & Son	Replacement Hand Dryer WM Toilets
DAPTC	Annual Subscription
Broker Network Insurance	Parish Council Insurance
Garden Services	Grass cutting Churchyard May 2011

207. Confidential Minute:

208. Confidential Minute.

209. The Clerk reported that following receipt of insurance quotes from Zurich Insurance and Came & Company for 2011/12 it was agreed to award Came & Company with a 3 year contract for insuring the Parish Council’s assets.

210. Annual Audit

The Clerk read out verbal recommendations from the local auditor Mr John Hyman. A written report will be sent to the Chairman and Clerk. The external audit is now being completed.

211. The Clerk explained to the PC that there would be a cost implication of £168 per annum to the Parish Council as employers, for PAYE and NI contributions following the change of rules by HMRC. Cllr Burden asked for confirmation that there would be no additional pension fund implications and this was agreed by the Clerk.

PERIOD OF DISCUSSION AND INFORMATION

212. Cllr Burden notified Councillors that shackles had been fitted to the baby swings in WB Field but cradles will need renewing. The notice board for HX is ready to be replaced with new. The litter bin liner for

Signed.....

HX will be installed immediately on delivery. The bench currently being stored will be installed in Begbie Field once Mr & Mrs Lurie agree to its position. An elder tree currently growing near the stone wall at WB Field needs removing. **Action:** Cllr Bugler to remove, also reshape hedge line at WM car park .

213. Cllr Sandham brought to the Councillors attention the Parish Council owned store in the car park is being misused and there is difficulty storing the WM Village Hall tables. Articles from the PAW week have appeared in the store for which no permission has been granted. As the Parish Council are liable for the contents, it is imperative that these articles are removed immediately. **Action:** Chairman & Cllr Sandham to investigate.

214 Cllr Newman requested that good signage be installed at points along the footpath at the back of the Church to stop walkers cutting across the field to the car park. Cllr Field stated that maps and instructions were given to campers who used the Weston Farm Campsite, but better signage would aid all walkers. **Action:** Clerk to notify the Footpath Officer of this request and if DCC are unable to supply signs then it was agreed the PC would purchase suitable signs. The Clerk, Cllr Field and Newman to meet on site & action.

215. District Councillor Lovell reported on the impending consultation on PDC ward boundaries by the Electoral Commission.

The meeting closed at 9.30pm.

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